

**UNIT FOR REASEARCH AND DEVELOPMENT OF INFORMATION PRODUCTS**  
**PUNE-411 008.**  
**(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)**  
**NOTICE INVITING E TENDERS**  
**(No. URDIP/UPS work/22-23/01)**

1.Item rate e-tenders under two bid system are hereby invited for the following work from contractors registered in the approved list of appropriate class of CPWD, State PWD, Railways, MES, Post & Telegraph Department, Semi-Govt. organizations and from those who have worked for CSIR or its Laboratories/Institutes in appropriate class and have successfully completed minimum one/two/three similar works (Similar work shall mean Supply & installation of Electrical Panels, Laying of cables, installation of Distribution boards & Electrical wiring in Commercial/software buildings) of Rs 4.77 Lakh/3.58 Lakh/ 2.39 Lakh and above respectively, during last Five years ending last day of **July 2022** for carrying out the following work at **Unit for Research & Development of Information Products(URDIP) Pune.**

| Sr.No | Name of work   | Estimated cost | Earnest Money Deposit | Cost of Tender form | Time For Completion | Date & time of Tender issue | Tech & Financial Bid Last Date & time of submission | Date & Time of opening of Tech Bid |
|-------|--|----------------|-----------------------|---------------------|---------------------|-----------------------------|---|------------------------------------|
| 1)    | <b>Providing Electrical Power supply to the UPS &amp; Servers at CSIR-URDIP Main Building Pune</b> | Rs.596457/-    | Rs.11930=00           | Rs.500/-            | Two Months          | 03/08/2022 @11.00 Hrs       | 18/08/2022 @ 15.00 Hrs                              | 19/08/2022 @ 15.30 Hrs             |

2. The Commercial Bid for the above mentioned works will be opened of those who satisfy the following eligibility conditions:

- A) The contractor should have **PAN CARD.**
- B) The contractor should have registration for **GSTIN.**
- C) The contractor should have latest valid **Electrical Contractor License & registration certificate**, with above mentioned bodies for the prescribed amount.
- D) The contractor should submit a list of satisfactorily completed the similar works during last 5 years & works in hand (completed means full & final settlement of full scope of work. Tenderer is required to produce the work completion certificates from appropriate authority not below the rank of Executive Engineer or Equivalent. Part completion/incomplete works will not be considered for eligibility.

The department reserves the right to verify the particulars furnished by the applicant independently. Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in CSIR/URDIP.

3. Estimated Cost is **Rs.596457/-(Rupees Five Lakh thirty ninety six thousand four hundred and fifty seven only)** is based on PWD Maharashtra Schedule of Rates 2021-22 & present market rates.

4. Time for carrying out the work will be **Two months** and the date of commencement shall be reckoned from the **tenth day** of issue of award letter.

5. Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of the **Sr. S.E. Electrical, N.C.L., Pune- 411008.**

6. Tenders are available and should be downloaded from e-procurement website. Tender fee is **Rs. 500/-** (Rs. Five Hundred only) and should be paid in the form of demand draft of a schedule bank drawn in favour of **Head, URDIP, Pune-8** (Non-refundable) should be submitted to Superintending Engineer, Electrical, National Chemical Laboratory, Pune - 411008 before the last time & date of submission of e-tender. The prospective bidders should adhere to deadlines specified in tender detail screen corresponding to this tender on e-tender portal <https://etenders.gov.in>

## 7. Submission of Technical Bid Documents

Information and instruction for bidder for e-tendering forming part of bid document uploaded on website. Last date and time of submission of technical bid, Tender fee and other documents as specified in the NIT.

**List of Document to be scanned and uploaded within the period of bid submission;**

### Envelop A:

(1) Demand draft of tender fee.

(2) **Eligibility Documents** containing following papers **duly attested**,

a) Self Attested Photo copy of **PAN CARD**.

b) Self Attested photocopy of proof of their registration for **GSTIN**.

c) Self Attested Photo copy of latest valid **Electrical Contractor License & registration certificate** with above bodies for the prescribed amount.

d) The contractor should submit attested photocopy of the definite proof showing satisfactorily completed the similar works (completed means full & final settlement of full scope of work).

**b. Certificates of work Experience certificates submitted shall clearly indicate the:**

i) Type and nature of work.

ii) Completion cost

iii) Time period, actual completion date & general quality of work.

In case, if any of above details are not included in the work done certificates, then such bids will not be considered for opening.

**Envelope B: - Commercial Bid** is to be downloaded from website. The rates should be filled correctly and uploaded within the period of bid submission through e-procurement mode.

**Commercial Bid** of only those tenderers shall be opened whose Technical bid shall be found in order and after satisfying the eligibility of the tender.

The duly filled and signed tenders are required to be uploaded up to **date & time given in critical date sheet**. Tenderers are to ensure that they upload the tender well in advance, before the closing time and date indicated. Financial Bids, **Envelope - B** of Technically qualified Bidders will be opened later. The date, time & venue will be intimated separately on e-procurement website.

8. The Earnest Money Deposit amounting to **Rs.11930/- (Rupees Eleven thousand nine hundred & thirty only)** as demand draft or pay order of a schedule bank and drawn in favor of **Head, Unit for Research & Development of Information Products(URDIP), Pune-411008** should be submitted to Sr.Superintending Engineer, Electrical, National Chemical Laboratory, Pune - 411008 before the last date & time of submission of e-tender. Tenders received without earnest money will be invalid. **EMD shall not be accepted in any other form.**

9. The **Employer** does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

10. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.

11. The tenderer shall not be permitted to tender for works in the concerned unit of URDIP (CSIR) in which a relative is posted in the grade between Controller of Administration and Junior Engineer (both inclusive) He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE: A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

12. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
13. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and writes in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
- a. When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
  - b. When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
  - c. When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
14. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
15. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the **Employer** in any circumstances.
16. Earnest money will be forfeited if the contractor fails to commence the work as per letter of award.
17. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
18. Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
- a. **DEFECTS LIABILITY PERIOD: Twelve months** from the date of completion as certified by the Employer. **Minimum value of work for the INTERMEDIATE CERTIFICATE: Rs. Two Lakh & ninety eight thousand only (Rs. 298000/- only)** Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
  - b. **SECURITY DEPOSIT:** Security deposit shall be deducted from the running bills at 10 % of the gross value of work done till such time the sum so deducted plus amount of Earnest Money already deposited, works out to 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to him.
  - c. **COMPENSATION:** Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains un commenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.
19. **Stores to be issued:** No material will be issued by the department. Contractor has to arrange all materials including cement & steel required for this work.
20. NIT can also be viewed at our website <https://www.urdip.res.in> & <https://www.etenders.gov.in>

Sd/-  
Administrative officer