'Tapovan" NCL estate, S.No.113, 114, Pashan, Pune 411 008, Tel – Phone : (+91)-020-25891006

WALK-IN ADVERTISEMENT NO. - URDIP/03/2020

Learning opportunity for young Science professionals to make a career in Informatics and Technical Data Analytics

CSIR has set up a Unit for Research and Development of Information Products (CSIR-URDIP) at Pune to work in the area of Scientific Informatics - Patent Informatics.

Applications are invited from Qualified Candidates who meet the following educational and experience requirement for consideration as Project Associates and Project Assistant to work on existing and new projects at CSIR-URDIP. The extension of tenure of any project staff beyond 31 March 2021 will be subject to review by a Review Committee at the end of each year or earlier, as deemed necessary.

Post	Qualification	No of Posts	Date of online interview
Informatics and Technical Data Analytics			
Project Associate –I (Chemical Sciences/Organic/Inorganic/Polymer) Post Code A01	Master's degree in Chemical Sciences (preferably Organic Chemistry/Inorganic Chemistry/Polymer) from a recognized University or Equivalent with minimum of 55% marks and preferably candidates with less than two years' experience in Patent Informatics.	04	3rd December 2020
Project Associate -II (Chemical Sciences/Organic/Inorganic/Polymer) Post Code A02	Master's degree in Chemical Sciences (preferably Organic Chemistry/Inorganic Chemistry/Polymer) from a recognized University or Equivalent with minimum of 55% marks **and** two and more years research or relevant Patent informatics experience.	04	3rd December 2020
Project Associate –I (Life Sciences) Post Code A03	M. Sc. or BE or B. Tech or equivalent in Microbiology/Botany/Biotechnology/ Biochemistry /Food Science & Technology with minimum of 55% marks and preferably candidates with experience in Patent Informatics.	03	1st December 2020
Project Associate –I (Engineering) Post Code A04	B.E / B. Tech in Electronics or equivalent with minimum of 55% marks and preferably candidates with experience in Patent Informatics.	01	4th December 2020
Project Associate –I (Chemical Sciences/Organic/Inorganic/Polymer) Post Code A05	Master's degree in Chemical Sciences (preferably Organic Chemistry/Inorganic Chemistry/Polymer) from a recognized University or Equivalent with minimum of 55% marks and preferably candidates with less than two years' experience in Patent Informatics.	02	3rd December 2020
Project Assistant -1 (Chemical Sciences) Post Code A06	Bachlor's Degree in Chemistry from a recognized University or Equivalent with minimum of 55% marks and preferably candidates with experience in MS-Office	01	3rd December 2020
For Scientific services and activities & Computer Science/Applications/IT			
Project Associate –I (Engineering -) for Scientific services and activities Post Code A07	B.E / B. Tech in Electronics or equivalent with minimum of 55% marks and preferably candidates with experience in operating, monitoring and ensuring the proper working of the sophisticated high end devices/equipment viz Modular UPS systems, Smart Precision Air Conditioners etc which are designed for 24x7x365 basis operations.	01	10th December 2020
Project Associate –I (IT) Post Code A08	Master's Degree / BE / B. Tech in Computer Science/ Computer Applications /IT or equivalent with minimum of 55% marks and preferably candidates with experience in	01	8th December 2020

	J2EE Application Developer: Web-based application development using JSP, Servlets, Spring, Apache Tomcat with good knowledge of database operations and UI designing. Hands on knowledge on JAVA Script, HTML 5, CSS, jQuery & Ajax		

No of Positions: 17*

*This represents tentative number of posts available at present. The final number of posts may vary. CSIR-URDIP will make a panel of suitable candidates which will be used to fill up vacancies in near future for the existing and new projects. The selected candidates will be intimated and appointed based on the approval of the project and receipt of budget from funding agencies.

Applicant who are eligible to apply under more than one post code are requested to apply in suitable post codes. However Applicant who will apply for more than one post codes, shall be allowed to attend one interview only and selection will be based on performance and requirements with respect to post code.

The candidates are requested to visit the CSIR-URDIP website frequently to know the information and status.

Consolidated Stipend Payable:

For Project Associate –I (Without NET/GATE) - Rs.25, 000.00 p.m. + HRA

For Project Associate –I (With NET/GATE) - Rs.31, 000.00 p.m. + HRA

For Project Associate-II (Without NET/GATE) - Rs. 28,000 pm + HRA

For Project Associate-II (With NET/GATE) - Rs. 35,000 p.m. + HRA

For Project Assistant-I – Rs 20,000 pm + HRA

No other allowance is admissible

Job Requirement (Post Code A01-A05)**:**

The role of a project associate would be to search, analyze and summarize the content of the scientific documents and prepare technical reports accordingly. Preference will be given to those who are having knowledge of scientific and technical data analytics including patent analytics.

Desirable qualifications and Skills

- Aptitude for analysis of patent documents and research publications, data mining and analytical skills
- Excellent Oral and Written Communication in English language
- Proficiency in use of commonly used software for word processing, database searching, spreadsheet, presentations

Job Requirement (Post Code A06)**:**

The role of a project assistant would be to assist project leaders in the management of scientific data and related supporting activities. Preference will be given to those who are having knowledge of scientific data searching and analysis.

Desirable qualifications and Skills

- Excellent Oral and Written Communication in English language
- Proficiency in use of commonly used software for word processing, database searching, spreadsheet, presentations

Job Description (Post Code A07)
The role of project associate would be to assist the concerned scientists / engineers to operate, monitor and ensure the proper working of the sophisticated high end devices and equipment viz Modular UPS systems, Smart Precision Air Conditions etc for their smooth operations which are designed for their smooth operations which are designed for 24x7x365 basis operations and

not limited to these but additional such devices and equipment in future for improved reliability and requisite augmentation of the essential engineering infrastructure services for the IT enabled working environment at the Unit. He/She will also assist Project Leader for the related activities such as planning, operations and migrations of these equipment and devices under the directions of project Leader for the existing setup and future expansion of such scientific services and activities.

Job Description (Post Code A08)

The role of the Project Associate for IT would be to assist the concerned scientists / engineers to develop the software / scientific information package / information portals and services by using the suitable software development platforms such as java technologies or any future new environment /technologies, not limited to mysql databases, java technologies, and the web technologies, with close interactions with all the concerned scientists and engineers.

Age Limit: Age limit for Project Associate I and II will be as 35 years.

The engagement will be made initially for a period of three months, which may be extended or curtailed depending on the satisfactory performance and conduct of the candidates and project duration. The engagement will be purely on temporary and/or contract basis and shall not be a CSIR/URDIP appointment, temporary or otherwise and shall not entitle him/her to any right/claim, implicit or explicit, for his/her consideration against any CSIR/URDIP post/fellowship.

Only candidates who fulfill the above criteria may fill the online form. Based on the number of applications received, applications will be screened and the list of screened candidates for interview will be displayed on the CSIR-URDIP's website. The shortlisted candidates should appear for the online interview at the communicated date and time.

The candidates should to make their own arrangements for attending the interview online, the details of which will be uploaded on the website.

Location of work:

The location of work after selection will invariably be Pune. No request for working remotely will generally be entertained, except in exceptional circumstances. Such circumstances will be judged on the nature of work, availability of IT and other resources etc. The decision of Head CSIR-URDIP will be final in this regards. The engagement may be terminated if the decision of Head CSIR-URDIP in this regards is not acceptable.

Please note:-

a) The interviews would be held online using MS Teams software and the applicants would be responsible for installation, testing, functioning and connectivity of the MS Teams software. CSIR URDIP would not be responsible for any connectivity failure or communication faults in the online-mode interview.
b) Due to online nature of the interview, you might be called half an hour early or later than the scheduled time. In such a scenario, please be patient and wait in the online meeting-room lobby as you would be let inside after the earlier candidate finishes.
c) No separate interview letters will be issued; the candidates should keep visiting the website on regular basis.
d) Selected candidates would need to bring/submit Original qualification and experience certificates along with one set of photocopies at CSIR URDIP Administration office for verification.
e) Candidates should note that their candidature will be purely provisional, subject to fulfilling of all the eligibility criteria.
a) If the number of candidates is more, the interviews may be conducted on the next day also.
b) **No TA-DA will be provided** for attending the interviews.

Link for the online submission of the form- Visit **"Career" section of our website "www.urdip.res.in" to apply online.**

Closing date of submission of the online application form – 25^{tht} November 2020.

Sd/- for Administrative officer